Please complete and return this form to [fsa@etteachers.com](mailto:fsa@etteachers.com) with your interview availability. Save it as a PDF file using the following format: First Name Last Name – Pre-Interview Task, e.g., John Smith – Pre-Interview Task

**Section One: Availability**

1. What is your preferred start date?
2. Please indicate **how many hours per week** would be ideal for you to work:
3. Do you plan to reside in the Republic of South Africa for the next 3 months? (yes/no)
4. Please put an ‘X’ in all time slots which you would prefer to teach on a consistent basis. Note that you would not be expected to teach the timeslot! We just need an idea of your preferred hours for planning purposes.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **MON** | **TUES** | **WED** | **THURS** | **FRI** | **SAT** | **SUN** |
| 6AM – 10AM |  |  |  |  |  |  |  |
| 10AM – 2PM |  |  |  |  |  | X | X |
| 2PM – 6PM | X | X | X | X | X |  |  |
| 6PM – 11PM |  |  |  |  |  |  |  |
| 11PM – 6AM |  |  |  |  |  |  |  |

*Please note that EF is unable to guarantee a set schedule or number of hours each week.   
The purpose of the above availability chart is to gain a general idea of which timeframes you are available to teach.*

**Section Two: Technology**

1. Do you have Google Chrome? Note: you will need this installed on your computer for the interview.

What type of computer would you teach from?

* Yes I do have google chrome and I am using LENOVO

1. Which operating system do you use?

* Windows

1. Are you able to connect to the internet through a wired connection?

* Yes

1. What internet service provider are you contracted with? Is it a capped or uncapped network?

* UKZN WiFi,Uncapped network

1. How often do you check your email?

* Every now and then

1. Do you have a way to email or call us if your internet and/or power go(es) out?

* Yes I do have

1. Please conduct a connectivity test using [this link](https://evc.ef.com/evc15/meeting/tools/studenttechcheck#url=/;host=www.ef.com.cn;cc=en;stc=CP20) in a Chrome browser tab and input the results below. Please make sure you are using a wired connection as this is a requirement for the role. Please take a screen shot of the connectivity test results and paste the image below:
2. Please send us the details of your computer. Please right click on the “My PC” icon and select “Properties”. Please take a screenshot of the computer properties page and paste the image below:
3. Please indicate how often you use the following programs/applications by placing an ‘X’ into the box

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Never | Infrequently | Regularly | Very Frequently |
| Skype |  |  | X |  |
| PowerPoint |  |  | X |  |
| Online Learning Platform (e.g., Blackboard, Adobe Connect, Moodle) |  |  | X |  |
| Google Docs/Calendar |  |  | X |  |

**Section Three: Short Answer**

1. Describe a time at work where you were given a project that you had to figure out yourself.

* Sometime in 2018 I had to teach using images with a projector and I had to prepare the lesson and learn to teach in manner that leaners understand by myself .

1. What was/is the best thing about your previous/current job? What was/is the worst thing?

* I love my job very much and I respect it which is the best thing, Honestly I have no complaints about it .

**Section Four: Language Awareness**

This is an open-book exercise. You are encouraged to seek out reference materials and/or online resources to answer each question. Note that EF staff cannot assist you with this task.

For questions 1 through 3, please identify the part of speech highlighted in red in the below sentences by highlighting the correct answer.

1. **At** the beginning of your lesson, ask the students to think about the topic.
2. Preposition
3. Adverb
4. Personal pronoun
5. Indefinite article
6. By addressing each student by name, **the** teacher builds good rapport within the class.
7. Noun
8. Indefinite article
9. Definite article
10. Infinitive
11. While the students **are** speaking, write notes about their use of the target language.
12. Auxiliary verb
13. Past principle
14. Noun
15. Adverb

Highlight which word(s) should be filled in the blank below.

1. During the lesson, you should ensure \_\_\_\_\_\_ not monopolizing the conversation.
2. Your
3. You’re
4. You
5. You were
6. Highlight the sentences that have grammatical or lexical errors:
7. I think London is more nice than Paris.
8. The tour guide gave us an excellent advice about visiting the museum.
9. I have been in New York since three days.
10. I have visited Prague every year.
11. We had a very enjoyable meal at the restaurant.
12. I enjoy to look at architecture.
13. The tourists are taking a bus trip to the coast.
14. As clearly and briefly as possible, explain (in your own words) the difference between the pairs of words to a non-native English speaker.

Accept / Except

Your / You’re

Advice / Advise

**Section Five: Accent Marker Sample**

This is a test to identify your accent. Please use the “Voice Recorder” or “QuickTime Player (for Mac)” on your computer to record yourself reading the following paragraph. Please read it out loud and clear, with a medium pace. Please save the audio file in one of the following format: wav, mp3, wma, m4a. Please name the file using your name. For example: Billy.m4a.

My name is xxx.

Please call Stella. Ask her to bring these things with her from the store: six spoons of fresh snow peas, five thick slabs of blue cheese, a litre of clear apple juice, some pure olive oil and maybe a book for her brother Bob. We also need a small plastic snake and a big toy frog for the kids. She can scoop these things into three red bags, and we will go look for her on Wednesday outside the train station.

Please also let her know that her secretary called to confirm the comments about her colleagues.

Tips:

Windows users: you can find the “Voice Recorder” by using the search feature of your windows menu.

Mac users: Please click on “File – New audio recording” in QuickTime Player menu to use the recording feature.